

Barceloux -Tibessart Foundation

PO Box 908 Orland, CA 95963

Bt_foundation@yahoo.com

Grant Application

Date: April 24, 2019

Name of Organization: Glenn County Senior Nutrition Program

Street Address: 19 Walker Street

City: Orland State: California Zip Code: 95963

Contact Person: Tracey Quarne, Superintendent

Phone: 530-934-6575 ex:3060 Fax: N/A

E-mail Address: tquarne@glenncoe.org Tax Exempt No.: 94-6002753

Maximum Dollar Amount Requested: \$5904

Minimum Dollar Amount that can be effectively used if not fully funded: \$5904

Estimated Completion Date: June 30, 2020

Did you receive funds last year? Yes

Did you complete and return GUR? Yes

1) Mission of organization and description of existing services:

Glenn County Senior Nutrition's mission is to enable seniors to maintain maximum health, independence, and dignity by providing nutritious meals in group and home settings with access to supportive services.

Senior Nutrition serves seniors over the age of 60 who have an illness or disability that prevents them from attending meals at our congregate site through our home delivery program. At congregate sites seniors and their guest have lunch together. A \$3 suggestion donation is asked of our senior guests and a \$7.50 fee is required of all non-senior diners.

Glenn County Senior Nutrition serves the Glenn County area. The program operates a congregate nutrition center in Orland and another in Willows California as well as two home delivery routes.

2) Description of proposed project or program:

The Glenn County Senior Nutrition program is requesting \$5904 for a period of twelve months to help with the cost of providing home delivered meals to the frail, low income seniors residing in Glenn County.

Program staff and volunteers cook, package, and deliver meals Monday through Friday excluding holidays. Each home delivery meal is packaged in a sealed tray to ensure food safety. The requested amount of trays would allow Senior Nutrition to safely deliver meals to home bound Glenn County seniors for the entire 2019-2020 year.

3) Explain how this project benefits in and around the community of Orland.

The need for home delivered meals continues to increase, however our funding has not. Orland has the largest home delivered route. We are currently serving approximately 35 seniors per day in Orland and another 30 in Willows. Items purchased through the Barceloux – Tibessart Foundation would certainly help us to continue to provide this needed service in Glenn County.

4) Project expenditures including all major components and bids:

Major Budget component	Amount	Bid
1 Yr. of Home Delivery Trays for Glenn County	24 Cases at \$246 per case	\$5904
	Total	\$5904

- 5) What previous sources and amounts of funding were available for this project:

Federal Older Americans Act and State general fund dollars for Home delivered Program 2018/2019.

Government Funding = \$134,943

N.S.I.P. (Nutrition Services Incentive Program) = \$18,642

Grant Related Income (senior donations) = \$24,000

- 6) List all entities and their donations that have been asked to support this project financially, and what sources other than the Foundation are available to fund the project:

Each year the Glenn County Board of Realtor's has conducted a spaghetti fundraiser for the Glenn County Senior Nutrition Program. The Glenn County Senior Nutrition Program received \$5000.

The Glenn County Senior Nutrition Program continues to pursue all available resources to make up for the short fall in funds. Current year grant related income is less than estimated. Food and supply cost has risen significantly. In order to lower cost Senior Nutrition has changed food and milk suppliers.

How shall the grant from the Foundation be recognized by your organization?
(Newspaper, thank you note, community recognition, etc.)

Wall sign, thank you letter and recognition to the Barceloux – Tibessart Foundation to each home bound client who receives a meal in Glenn Count. All flyers and announcements to Orland homebound clients will contain the following information
“Funded in part by a grant from the Barceloux – Tibessart Foundation.”

- 7) List the person and contact information who will submit the Grant Utilization Report (included with Award check) detailing how the grant money was spent by the next annual meeting of the Barceloux – Tibessart Advisory Committee.

Tracey Quarne
311 S. Villa Willows CA 95988
530 934-6575 ex: 3060

- 8) Organization's current budget: See Attached
- 9) Organization's financial statement: See Attached

CONGREGATE NUTRITION SERVICES BUDGET

Agency: Glenn County Budget Period: 7/1/2018-6/30/2019 () Original Budget (X) Revision No. 1 Date: 12/21/2018

COST CATEGORY	(a) Budgeted Costs	Activities										Oth er
		Me als		Program Management		Nutrition		Education		(h) Cash	(i) In-Kind	
		(b) Cash	(c) In-Kind	(d) Cash	(e) In-Kind	(f) Cash	(g) In-Kind					
(1) Personnel	\$68,885	\$18,157	\$1,912	\$44,165	\$4,651							
(2) Travel/Training	\$0	\$0	\$0	\$0	\$0							
(3) Equipment	\$0	\$0	\$0	\$0	\$0							
(4) Consultants	\$1,105	\$1,000	\$105	\$0	\$0							
(5) Catered Food	\$0	\$0	\$0	\$0	\$0							
(6) Raw Food	\$44,212	\$40,000	\$4,212	\$0	\$0							
(7) Other Costs	\$23,704	\$21,445	\$2,259	\$0	\$0							
(8) Total Direct Costs	\$137,906	\$80,602	\$8,488	\$44,165	\$4,651	\$0	\$0					
(9) Indirect Costs	\$11,032			\$9,981	\$1,051							
(10) Total Cash/In-Kind		\$80,602	\$8,488	\$54,146	\$5,702	\$0	\$0					
(11) TOTAL ALL COSTS	\$148,938	\$89,090		\$59,848		\$0					\$0	

Cost/Meal	\$	%
by Activities		
(18) Meals	\$8.03	59.82%
(19) Program Mgmt.	\$5.39	40.18%
(20) Nutrition Educ	\$0.00	0.00%
(21) Other	\$0.00	0.00%
(22) TOTAL	\$13.42	100%

Cost/Meal	\$	%
by Cost Category		
(23) Personnel	\$6.21	46.25%
(24) Travel/Training	\$0.00	0.00%
(25) Equipment	\$0.00	0.00%
(26) Consultants	\$0.10	0.74%
(27) Catered Food	\$0.00	0.00%
(28) Raw Food	\$3.98	29.68%
(29) Other Costs	\$2.14	15.92%
(30) Indirect Costs	\$0.99	7.41%
(31) TOTAL	\$13.42	100%

FUNDING CATEGORY	(J) Budgeted Funds	(k) Cash	(l) In-Kind
(12) N.S.I.P.	\$6,387	\$6,387	
(13) Non-Matching	\$0	\$0	
(14) Matching	\$71,525	\$57,335	\$14,190
(15) Grant Related Income	\$12,000	\$12,000	
(17) Title III Grant Funds	\$59,001	\$59,001	
(18) TOTAL FUNDING	\$148,913	\$134,723	\$14,190

Funding	\$	%
Per Meal		
(32) N.S.I.P.	\$0.58	4.29%
(33) Non-Matching	\$0.00	0.00%
(34) Matching	\$6.44	48.03%
(35) Grant Related	\$1.08	8.06%
(36) Title III Grant	\$5.32	39.62%
(37) TOTAL	\$13.42	100%

Contracted # of Meals:	11100
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HOME-DELIVERED NUTRITION SERVICES BUDGET

Agency: Glenn County Office of Education Budget Period: 7/1/2018-6/30/2019 () Original Budget (X) Revision No. 1 Date: 12/21/2019

COST CATEGORY	(a) Budgeted Costs	Meals		Activities				Delivery		Nutrition		Education		Other	
		(b) Cash	(c) In-Kind	(d) Cash	(e) In-Kind	(f) Cash	(g) In-Kind	(h) Cash	(i) In-Kind	(j) Cash	(k) In-Kind	(l) Cash	(m) In-Kind	(n) Cash	(o) In-Kind
(1) Personnel	\$66,728	\$16,415	\$1,728	\$43,957	\$4,628										
(2) Travel/Training	\$0	\$0	\$0	\$0	\$0										
(3) Equipment	\$0	\$0	\$0	\$0	\$0										
(4) Consultants	\$1,105	\$1,000	\$105	\$0	\$0										
(5) Catered Food	\$0	\$0	\$0	\$0	\$0										
(6) Raw Food	\$38,685	\$35,000	\$3,685	\$0	\$0										
(7) Other Costs	\$10,585	\$9,531	\$1,004	\$0	\$0										
(8) Total Direct Costs	\$117,103	\$61,946	\$6,522	\$43,957	\$4,628			\$50							
(9) Indirect Costs	\$12,331			\$11,157	\$1,174			\$50							
(10) Total Cash/In-Kind		\$61,946	\$6,522	\$55,114	\$5,802			\$50							
(11) TOTAL ALL COSTS	\$129,434	\$68,468		\$60,916		\$0		\$50		\$0		\$0		\$0	

FUNDING CATEGORY	(L) Budgeted Funds	(m) Cash	(n) In-Kind
(12) N.S.I.P.	\$12,255	\$12,255	
(13) Non-Matching	\$0		
(14) Matching	\$34,837	\$23,018	\$11,819
(15) Grant Related Income	\$14,400	\$14,400	
(17) Title III Grant Funds	\$67,942	\$67,942	
(18) TOTAL FUNDING	\$129,434	\$117,615	\$11,819

Cost/Meal by Activity	\$	%
(18) Meals	\$4.14	52.90%
(19) Program Mgmt.	\$3.68	47.06%
(20) Delivery	\$0.00	0.00%
(21) Nutrition Education	\$0.00	0.04%
(22) Other	\$0.00	0.00%
(23) TOTAL	\$7.82	100%

Funding Per Meal	\$	%
(33) N.S.I.P.	\$0.74	9.47%
(34) Non-Matching	\$0.00	0.00%
(35) Matching	\$2.10	26.91%
(36) Grant Related	\$0.87	11.13%
(37) Title III Grant	\$4.11	52.49%
(38) TOTAL	\$7.82	100%

Cost/Meal by Category	\$	%
(24) Personnel	\$4.03	51.55%
(25) Travel/Training	\$0.00	0.00%
(26) Equipment	\$0.00	0.00%
(27) Consultants	\$0.07	0.85%
(28) Catered Food	\$0.00	0.00%
(29) Raw Food	\$2.34	29.89%
(30) Other Costs	\$0.64	8.18%
(31) Indirect Costs	\$0.75	9.53%
(32) TOTAL	\$7.82	100%

Contracted # of Meals: 16550

TITLE III B SERVICE PROVIDERS BUDGET

Agency: Glenn County

Budget Period: FY 18/19

(x) Original Budget

() Revision No. _ Date: 7/25/2018

COST CATEGORY		(a) Budgeted	(b) Butte	(c) Colusa	(d) Glenn Assisted	(e) Plumas	(f) Tehama
		Costs					
(1) Personnel	Cash	\$5,053			\$5,053		
	In-Kind	\$532			\$532		
(2) Travel/Training	Cash	\$0					
	In-Kind	\$0					
(3) Equipment	Cash	\$0					
	In-Kind	\$0					
(4) Vehicle Operating Costs	Cash	\$3,500			\$3,500		
	In-Kind	\$369			\$369		
(5) Other Costs	Cash	\$1,900			\$1,900		
	In-Kind	\$200			\$200		
(6) Total Direct Costs	Cash	\$10,453			\$10,453		
	In-Kind	\$1,101			\$901		
(7) Indirect Costs	Cash	\$836			\$836		
	In-Kind	\$72			\$72		
(8) TOTAL ALL COSTS	Cash	\$11,289			\$11,289		
	In-Kind	\$1,173			\$973		

FUNDING CATEGORY		(g) Budgeted	(h) Butte	(i) Colusa	(j) Glenn Assisted	(k) Plumas	(l) Tehama
		Funds					
(9) Non-Matching	Cash	\$0					
	In-Kind	\$0					
(10) Matching	Cash	\$3,189			\$3,189		
	In-Kind	\$973			\$973		
(11) Grant Related Income	Cash	\$100			\$100		
	In-Kind	\$0					
(12) Title III Grant Funds	Cash	\$8,000			\$8,000		
	In-Kind	\$0					
(13) TOTAL FUNDING	Cash	\$11,289			\$11,289		
	In-Kind	\$973			\$973		

UNIT COST		(m) Overall	(n) Butte	(o) Colusa	(p) Glenn Assisted	(q) Plumas	(r) Tehama
(14) Total Cost		\$11,289			\$11,289		
(15) Total Units of Service		1,908			1,908		
(16) Cost/Unit of Service		\$5.92			\$5.92		

SUMMARY REPORT OF ACTUAL COSTS

Glenn County Office of Education
 SUBGRANT PERIOD: July 2017-June 2018

COST CATEGORIES		(a) Total Actual Costs	(b) III B Supportive Serv.	(c) III C-1 Congregate Nutr	(d) III C-2 Home Del Nutr
1. Personnel	(+)	128,641	4,815	57,270	66,556
		11,804	1,092	5,356	5,356
2. Staff Travel	(+)	0	0	0	0
		0	0	0	0
3. Staff Training	(+)	0	0	0	0
		0	0	0	0
4. Equipment *	(+)	0	0	0	0
		0	0	0	0
5. Consultants	(+)	948	0	296	652
		0	0	0	0
6. Food Costs	(+)	74,247	0	38,611	35,636
		2,450	0	1,350	1,100
7. Other Costs	(+)	25,870	5,619	12,070	8,181
		29,700	0	14,850	14,850
8. DIRECT COSTS	(=)	229,705	10,433	108,247	111,025
		42,604	1,092	20,206	21,306
9. Indirect @ 10% MAX	(+)	19,443	777	9,302	9,364
		3,724	92	1,882	1,750
10. TOTAL COSTS	(=)	249,148	11,210	117,549	120,389
		46,328	1,184	22,088	23,056
11. TOTAL CASH & IN-KIND		295,476	12,394	139,637	143,445

Indirect Costs must not exceed 10% of Direct Costs (Cash Personnel, Travel, Training, Equipment, Consultant, Food, "Other" Costs)

* Include details on AAA3 180P AP Property/Equipment Justification Form (Page 8)

SUMMARY REPORT OF ACTUAL FUNDING (IIIC-1)

SUBGRANT PERIOD: July 2017-June 2017		ORIGINAL CLOSEOUT	[X] REVISION #: 1	
FUNDING SOURCES		(a) Total III C-1 Funding	(b) III C-1 Congregate Meals	(c) III C-1 Nutrition Education
1. USDA-NSIP	CASH	6,512	6,512	0
1c. Non-Matching Contributions	CASH	0	0	0
	IN-KIND	0	0	0
2. Matching Contributions	CASH	41,014	41,014	0
	IN-KIND	23,434	23,434	0
3. Grant Related Income	CASH	18,567	18,567	0
4. Subgrant Funds	CASH	51,456	51,456	0
5. TOTAL FUNDING	CASH	117,549	117,549	0
6. TOTAL CASH AND IN-KIND	IN-KIND	23,434	23,434	0
		140,983	140,983	0
7. TOTAL COSTS	CASH	117,549	117,549	0
	IN-KIND	23,434	23,434	0
8. TOTAL FUNDING	CASH	117,549	117,549	0
	IN-KIND	23,434	23,434	0
10. COSTS OVER/	CASH	0	0	0
(UNDER) FUNDING	IN-KIND	0	0	0

Note: In-Kind Costs should equal In-Kind Funding

Note: Funding and Costs must be broken out between Nutrition Education and Congregate Meals Program

SUMMARY REPORT OF ACTUAL FUNDING (IIIC-2)

Glenn County Office of Education

SUBGRANT PERIOD: July 2017-June 2018		[] ORIGINAL CLOSEOUT		[X] REVISION #: 1	
FUNDING SOURCES		(a) Total III C-2 Funding	(b) III C-2 Home Delivery	(c) III C-2 Nutrition Education	
1. USDA-NSIP	CASH	9,191	9,191		0
1c. Non-Matching Contributions	CASH	0	0		0
	IN-KIND	0	0		0
2. Matching Contributions	CASH	37,038	37,038		0
	IN-KIND	23,052	23,052		0
3. Grant Related Income	CASH	9,550	9,550		0
4. Subgrant Funds	CASH	64,610	64,610		0
5. TOTAL FUNDING	CASH	120,389	120,389		0
	IN-KIND	0			
6. TOTAL CASH AND IN-KIND		23,052	23,052		0
		143,441	143,441		0
7. TOTAL COSTS	CASH	120,389	120,389		0
	IN-KIND	0			
		23,052	23,052		0
8. TOTAL FUNDING	CASH	120,389	120,389		0
	IN-KIND	0			
		23,052	23,052		0
10. COSTS OVER/	CASH	0	0		0
	IN-KIND	0	0		0
(UNDER) FUNDING	IN-KIND	0	0		0

Note: In-Kind Costs should equal In-Kind Funding

Note: Funding and Costs must be broken out between Nutrition Education and Congregate Meals Program

